



American Public Works Association Suburban Branch

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February 20, 2017

Scholarships from the Suburban Branch of the American Public Works Association

Dear Applicant,

The American Public Works Association (APWA) is a not-for-profit educational and membership organization whose purpose shall be the advancement of the theory and practice of the design, construction, maintenance, administration, and operation of public works facilities and services; the dissemination of information and experience upon, and the promotion of improved practices in public works administration; the encouragement of the adherence by public works officials to a high professional standard; and the professional and social improvements of its members; and the promotion of cooperation among all public, quasi-public, and private persons, firms, corporations, bodies, utilities, and agencies which have interests in the field of public works.

In line with our purpose, the APWA has established a Mission *to promote professional excellence; understanding of and competency and credibility in public works.* This Mission is further served by delivering technical workshops, seminars, educational conferences, trade shows and credentialing combined with the offering of educational scholarships to further support public works professionals seeking continuing education and students working toward an undergraduate or graduate degree in a public works-related field.

To help fulfill our Mission, the Suburban Branch of the American Public Works Association, Chicago Metro Chapter is once again offering *Professional Development* and *Full-Time Students* scholarships. Professional Development scholarships will be awarded to individuals who work in the public works field and are employed by APWA Suburban Branch member organizations. Professional Development scholarships help individuals who are improving their public works knowledge, by providing financial assistance which may or may not be covered by their employer. Full-Time Student scholarships will go to individuals who plan to study a public works related field and either live within the Suburban Branch geographic boundaries or are employed by an APWA Suburban Branch member organization.

CANDIDATE ELIGIBILITY INFORMATION AND INSTRUCTIONS

APPLICATION: Application forms are available on the APWA Chicago Metro Chapter website, or by contacting the Suburban Branch Secretary. Applicants should complete either the Professional Development application *or* the Full-Time Student application.



American Public Works Association Suburban Branch

ELIGIBILITY: Candidates must reside or be employed by a member organization within the geographic boundaries of the APWA Suburban Branch (refer to the boundary maps in this application). Active members of the 2017 Chicago Metro Chapter Executive Board, 2017 Chicago Metro Chapter Scholarship Committee, 2017 Suburban Branch Executive Board, and/or 2017 Suburban Branch Scholarship Committee, and their family members, are not eligible for these scholarships. **Professional Development** scholarships are available to administrative staff, engineers, maintenance workers, computer technicians, water operators, foresters, and all others with a desire to increase their knowledge in the field of Public Works. Scholarship awards may **not** be used to cover separate exam fees. Past Branch Scholarship Committees have provided awards to help finance a variety of programs, including: project management training, coursework for associate and bachelor's degrees, public administration programs, and many more. **Full-time Student** scholarships are for individuals who plan to attend an accredited university during the Fall 2017 semester at the undergraduate or graduate level, whose major course of study encompasses the field of Civil or Environmental Engineering, Traffic Engineering, Public Works Administration or other programs within the public works field.

FINANCIAL ASSISTANCE: Candidates who receive monies from other sources are eligible to apply for this award. Financial need is only one of the many criteria to be reviewed in determining the best qualified recipients.

AWARD AMOUNT: Multiple awards totaling an amount of \$10,000 are intended to be awarded. Following review of all applications, the Branch may also consider issuing additional scholarships. The Branch reserves the right to not issue a scholarship if no submitted application is deemed to indicate a scholarship issuance is warranted.

DEADLINE: All application materials must be postmarked or e-mailed on or before **April 21, 2017**, and submitted to the Branch Secretary. Notification of awards will be by May 12, 2017, and an award presentation will be made at our Awards Luncheon on June 22, 2017.

The APWA Suburban Branch Scholarship Committee thanks you for your interest in the Suburban Branch Scholarship Program. Please feel free to contact Branch Secretary or any members of the Scholarship Committee if you have any questions regarding the program.

Sincerely,

Ryan Kearney
APWA Suburban Branch President

Christopher Olcott
APWA Suburban Branch Secretary

In Memory of Our Colleague and Friend, George Schober.

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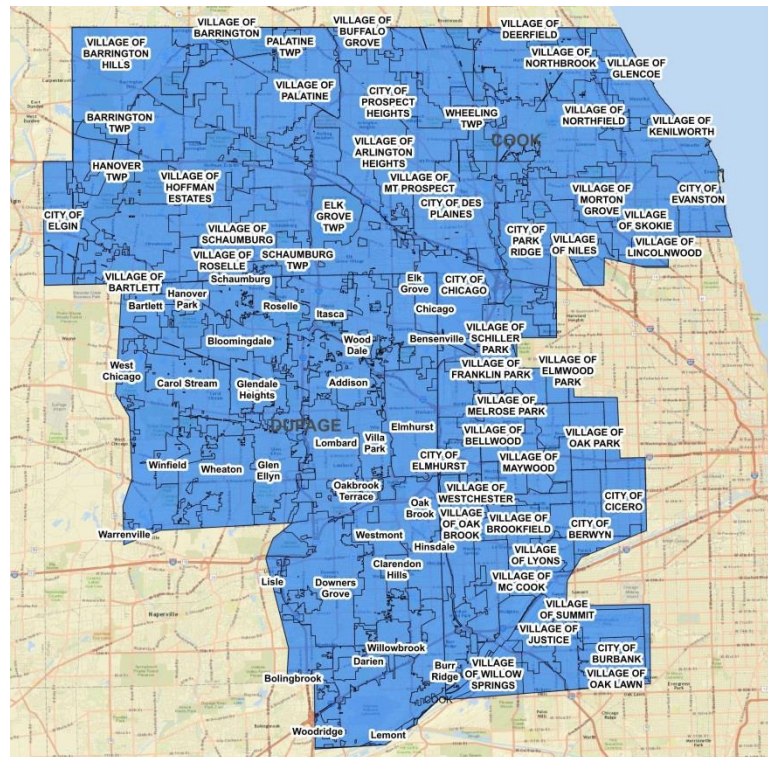
**PROFESSIONAL DEVELOPMENT
2017 SCHOLARSHIP APPLICATION**

To apply for this Scholarship, please submit the following:

- **Cover letter.**
- **Completed Part 1 (Applicant Information) & Part 2 (Employer Information)** of the Professional Development application.
- **Resume** detailing educational history and professional work experience.
- **300 to 500-word essay** response to the following question: “How will this course advance your career and enhance your knowledge in the public works field?” Also, please discuss your professional goals/objectives.
- **A letter of recommendation** from your supervisor, department head, manager or administrator.

Important! Applications must be postmarked or emailed on or before April 21, 2017.
Applications may be mailed to:

Christopher Olcott, P.E.
Hampton, Lenzini and Renwick, Inc.
380 Shepard Drive
Elgin, IL 60123
Fax: (847) 697-6753
Email: colcott@hlreng.com





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**PROFESSIONAL DEVELOPMENT
2017 SCHOLARSHIP APPLICATION**

Please print or type:

PART 1 - APPLICANT INFORMATION (Additional sheets may be attached if necessary)

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Years of Public Works Experience: _____

Employer: _____

Position: _____

Program for which Scholarship Assistance is Requested

Please list the information for the course(s) or seminar(s). If available, attach a course description from the school.

Course	Institution/ Location	Dates	Cost
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I certify that all of the information submitted in this application is true and correct. I further certify that neither I nor any member of my family is an APWA Chicago Metro Chapter and/or Suburban Branch Officer, Director, and/or Member of the Scholarship Committee in 2017.

Signature of applicant _____

Date _____

(See reverse side for part 2 -->)



**American Public Works Association
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**PROFESSIONAL DEVELOPMENT
2017 SCHOLARSHIP APPLICATION**

Please print or type:

PART 2 - EMPLOYER INFORMATION -- To be completed by the applicant's employer.

Name and Title of Applicant: _____

Name and Title of Supervisor: _____

Supervisor's phone & email: _____

Number of years that you have supervised the applicant: _____

Are you or is your organization a member of the APWA Suburban Branch? _____

How do you feel your employee will benefit from the requested course or seminar? Be specific.

Is the applicant eligible for tuition reimbursement for the requested program through an employer sponsored program? _____ If eligible, how much? _____

Employer Information completed by _____

Signature of Department/Division Head _____

Title _____

Date _____

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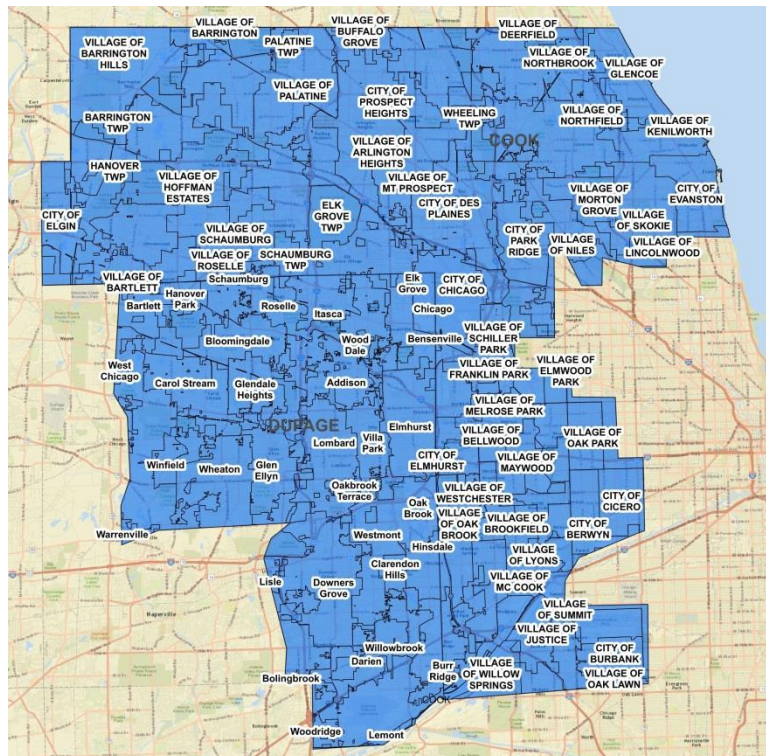
**FULL-TIME STUDENT
2017 SCHOLARSHIP APPLICATION**

To apply for this Scholarship, please submit the following:

- **Cover letter.**
- **Completed Student General Information Form.**
- **Resume** detailing educational history, work experience and extra-curricular activities.
- **300 to 500-word essay** response to the following question: “How will this degree advance your career and enhance your knowledge in the public works field?” Please also list your career goals/objectives.
- **A letter of recommendation** from a professor, academic counselor, work supervisor, department head, manager, or administrator.

Important! Applications must be postmarked or emailed on or before April 21, 2017.
Applications may be mailed to:

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**FULL-TIME STUDENT
2017 SCHOLARSHIP APPLICATION**

STUDENT GENERAL INFORMATION FORM

CANDIDATE INFORMATION	
NAME	
HOME STREET ADDRESS	MAILING STREET ADDRESS (if different)
CITY, STATE	CITY, STATE
ZIP CODE	ZIP CODE
HOME PHONE	ALT. PHONE
EMAIL	
SCHOOL INFORMATION	
UNIVERSITY NAME	
COLLEGE/PROGRAM NAME	
DEGREE ANTICIPATED (Major)	(Minor)
TENTATIVE GRADUATION DATE	
COLLEGE CONTACT (Dean/Counselor/Professor)	
Name	
Phone	
EMPLOYER INFORMATION (Current or Previous, please provide summer internships if any)	
EMPLOYER	CONTACT NAME
ADDRESS	
CITY, STATE, ZIP	
PHONE	
PART TIME? <input type="checkbox"/> FULL TIME? <input type="checkbox"/> SUMMER POSITION? <input type="checkbox"/>	
POSITION/WORK DESCRIPTION	
Are you in an employer sponsored tuition program? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, provide details.	



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STUDENT GENERAL INFORMATION FORM (CONT)

REFERENCE INFORMATION
REFERENCE NAME
REFERENCE EMPLOYER
WORK ADDRESS
CITY, STATE, ZIP
WORK PHONE
APWA CHAPTER & BRANCH AFFILIATION (if any)

FINANCIAL ASSISTANCE & NEED

Please provide details on any financial programs from which you did or will receive monies. Please be specific. We will only consider providing scholarships toward tuition as well as books, fees, supplies and equipment if required of all students in the course. Please provide Room and Board information to assist in evaluating need. Use additional pages if necessary.

Note: Total Dollar Value between need and assistance should match.

ANTICIPATED NEED	Fall 2017	Spring 2018
Tuition & Fees		
Books, Supplies, & Equipment		
Room & Board		
Total Anticipated Need		

Total Monies Received (be specific and outline each fund source, e.g. grants, scholarships, assistantships):

ANTICIPATED ASSISTANCE	Fall 2017	Spring 2018
Student/Parent Contribution		
Loans		
Grants		
Total Anticipated Assistance		

I certify that all of the information submitted in this application is true and correct. I further certify that neither I nor any member of my family is an APWA Chicago Metro Chapter and/or Suburban Branch Officer, Director, and/or Member of the Scholarship Committee in 2017.

Signed _____ Date _____
(Applicant)